

Purple Ridge Lavender Festival June 28th, 2014 Merchant Booth Application

Instructions: Please return this application and release form to **Agape House PO Box 1723 Hermiston, OR 97838** along with your CHECK made payable to: **Agape House** and reference-**Purple Ridge Lavender Festival 2014**.

Submit your application and payment no later than **June 14th, 2014** to reserve your assigned space.

Business Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Facebook: [] Yes or [] No

Email: _____ Website: _____

- () Returning vendor discount \$65 for one day event, 9am- 7pm Sat. June 28th
() First time or direct sales vendor fee \$75 for one day event, 9am-7pm Sat. June 28th

List the type of product (s) & food product (s) to be sold: *(some products may be limited, no new direct sales booths)*

Special Requests/needs:

Will your product be prepared on-site: [] Yes or [] No If No, where _____
Size of space request: [] 10'x10' or [] 10'X20' [] _____ [] Electricity Required
Shade of any kind: **white** is preferred (pop up or otherwise)
Festival Location: **Purple Ridge Lavender Farm 29081 Bridge Rd. Hermiston, OR 97838**

Food Vendors

Contact the Umatilla County Health Dept. to obtain your required licensing.

Direct your inquiries to:

Melissa Ney
(Environmental Health Supervisor)

541-278-6394

Agreements & Understandings: All booth spaces must be pre-paid in advance in order to reserve and to hold that space. Purple Ridge Lavender assigns vendor spaces locations, but will take into consideration your requests for specific placement whenever possible. Applications and payments received first will receive priority. **Set up is scheduled for Friday, June 27th 4pm-6:30pm and morning of June 28th 6:30am-8am** all vehicles have to be off premise by 8:15am. Contact April for set up times outside of these hours or if you would like to visit the farm earlier in the week to view the grounds. Report to set up staff upon arrival. **Tear down is scheduled for 7:00 pm June 28th**. There will be no early tear down. No RV's due to parking limitations. Changes may be made on the day of the event. Efforts will be made to keep like food/products separate. Vendors are responsible for their own fire control and safety measures. Vendors should wear appropriate clothing. All light objects, canopies and the like must be ready for high winds and be capable of being tied down or weighted down. All trash must be picked up and ready for pickup during the day and at the end of the event. **The vendor or exhibitor must sign this form for an application to be considered.** The vendor exhibitor agrees to protect and hold the "Agape House", "Martha's House", and "Purple Ridge Lavender Farm" harmless from any claims made for whatever reason based on any activity of the exhibitor, their employees, agents, or participants, or others associated with their event. **The vendor shall have independent insurance covering its activities for this event.** Contact **April Hutcheson at 541-701-5695 or email: purpleridgelavender@outlook.com if you have questions or refer a vendor to www.purpleridgelavender.com.** Please keep a copy of this agreement for your records.

AGREED: _____

Signature

Title

Dated

Office use only

DATE RECEIVED _____ BY: _____ PMT RECEIVED \$ _____ ON _____ BY: _____

COPY TO SET UP COMMITTEE ON _____ BY: _____ CONFIRMATION SENT ON _____ VIA _____ BY: _____

Agape House PO Box 1723 Hermiston, OR 97838 Tel: 541-567-8774 Fax: 541-289-0049

Email: agapehousehermiston@gmail.com

Website: www.agapehousehermiston.org